**DRAFTING COMMITTEE KICK-OFF MEETING**

**Microsoft Teams**

**8th September from 14:00 to 17:00**

**Minutes**

* The meeting was opened by a welcome speech from Secretary General of ENTSO-E and EU DSO Entity.
* The meeting was followed by Tour de Table. Drafting Committee members that were present represent ACER, ENISA, ENTSO-E, EU DSO Entity, NIS Coordination Group Work Stream 8, NEMO Committee and the European Commission.
* The agenda was approved without any objections and recording for working purposes was approved.
* The rationale and legal basis for network codes were presented. This is the first network code to be written under the new rules with TSOs and DSOs working together. The concept of cyber security cross border risk was explained. The idea of an Impact Assessment methodology (using Risk Indices) was explained and how entities could be categorised or ranked, with differing requirements depending on the level of risk. Cyber Framework, supply chain requirements, info sharing, and incident management were introduced at a high level.
* The proposed Terms of Reference of the Drafting Committee were presented and discussed.
	+ Data protection and confidentiality was discussed during the drafting process
	+ A EU DSO Entity Vice-Chair was proposed to mirror the informal drafting process already concluded, and the EU DSO Entity representatives have agreed to provide this.
	+ The need for alignment with NIS2 directive and NISCG WS8 was stressed.
	+ The addition of other stakeholders was discussed, and it was agreed to invite a number of generation and industrial / customer stakeholders to the Drafting Committee. The process for addition of stakeholders was also discussed.
	+ The decision-making process was discussed, and it was clarified that for voting matters there would be one vote per stakeholder seat at the Drafting Committee.
* The proposed timeline for deliverables was discussed culminating in submission of the draft Network Code text to ACER by 14th January.
	+ Concerns were raised about some institutions being closed during certain milestone steps, especially over the Christmas and new year period.
* Each subgroup presented the progress of their work on the draft network code
	+ General Chapter
	+ Certification
	+ Sharing of Technical Information
	+ Cyber Risk Management & Functional Security Requirements
	+ Supply Chain Security
* Project Manager on Network Code on Cybersecurity made closing remarks to conclude the meeting.